

SECTION 4

Studying at Lyndale Secondary College



<http://lyndale.vic.edu.au/>

DET (Department of Education & Training) CRICOS Provider Code: 00861K

Section 4: Studying at Lyndale Secondary College

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Lyndale Secondary College Contact Details



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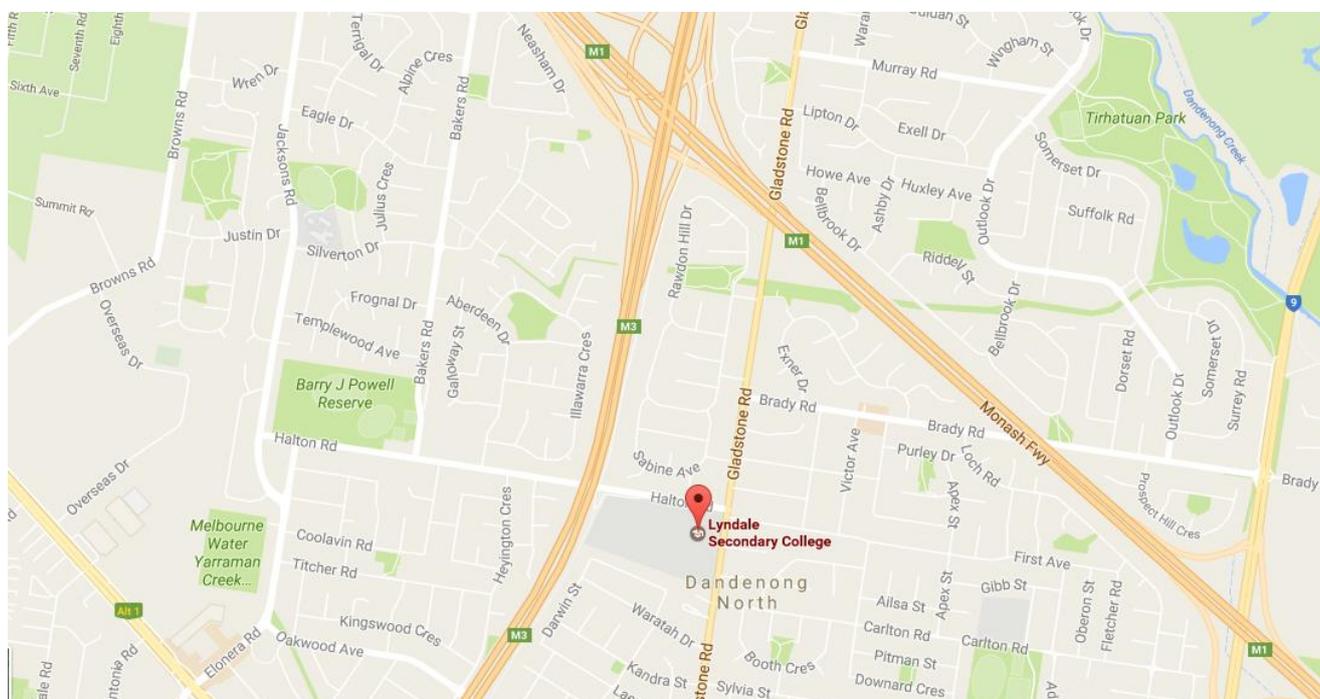
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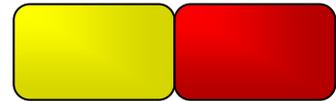
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To Begin



Arrive early

Welcome to Lyndale Secondary College. It's your first day and feeling nervous and even a little scared is perfectly natural. Reading through parts of this booklet, especially this section, will make you feel more prepared. Many people have worked hard to make sure you feel as comfortable as possible when starting at Lyndale.

Arriving early means you will not miss any of the important information on your first day. There may also be other new international students on their first day. Making a new friend before your orientation begins is a great way to make it easier. You can share your concerns or worries and support each other in sharing information.

What to Do First

On your first day, just report to the front office. If you're not sure where that is, refer to the map enclosed in this section. From the reception area, a member of staff will collect you and you will begin your orientation program. Everything will seem new and different to start with, but by the end of your first week you will feel at home. Furthermore, once you are concentrating on your studies, you will feel less stressed because you will already be comfortable with the institution, its staff and its services.

International Student Orientation

Your student orientation is where you begin to become familiar with the college. All the information is delivered in English, but interpreters and older students who speak your language will be there to help you understand.

In your orientation you will:

- Meet and talk to important people you will need to know at the institution.
 - College Principal and Assistant Principals
 - International Office Coordinator
 - English Language Centre Coordinator
 - Career Counselling staff
 - Wellbeing staff
 - School captains and International Student captain
- Discuss how and when you will get your college uniform, student card, multi-lingual dictionary, stationery, and anything else you will need for your studies.
- Find your way around the campus
 - Library and classrooms
 - ICT (computer) office and staff
 - International student kitchen and cafeteria
 - The English Language Centre
 - Year level offices
- Participate in some 'getting to know you' activities with your orientation group
- Begin to look at and use some important computer sites, where you can find your timetable, classes, homework and teacher information.

English Language Centre (ELC) Orientation

Much like your first main orientation on your first day, if you are an International Student who will be undertaking an Intensive English course for at least 20 weeks within Lyndale's English Language Centre, you will also have an ELC orientation. This is when you will meet your ELC teacher (who will teach you most of the time), and undergo a placement test to find out your current English level.

Try not to think of this placement test as a classroom test – there is no 'pass' or 'fail'. The ELC coordinator will explain the test to you and provide lots of time for you to complete it. All you need to do is try your best and don't be frightened of making mistakes. If you are unsure about what to do at any stage, ask the teacher present. They will not be able to give you any answers, however.

College Values and Student Behaviour

International students make up an important part of our college community as they contribute much to our college culture. Lyndale Secondary College also takes student safety and wellbeing very seriously. The College has the school values of:

- Responsibility
- Respect
- Honesty
- Integrity

College expectations and guidelines are built to uphold these values and ensure every person in the Lyndale learning community is treated equally. When a breach of school rules occurs, there are always consequences. Details of rules will be provided at orientation session, but some major expectations are:

- No smoking on college grounds, while in uniform or on excursions/camps
- Aside from prescribed medication, using, carrying on under the influence of drugs will not be tolerated
- Students are not to leave college grounds during school times unless finished for the day
- Students will follow all reasonable Homestay expectations, respecting the Homestay family and their property, which means cleaning up after themselves
- Students will not utilise their mobile phone for any purpose in class time. A multi-lingual dictionary, electronic dictionary or online dictionary may be used to look up new vocabulary. Phones should not be seen during class times.
- Students are expected to be on time and ready to learn to all classes
- Students must wear correct and complete uniform each day at school
- Students must not engage in or encourage any activity which makes any other college community member feel unsafe, uncomfortable or in danger.
- Students must maintain an attendance rate above 90% for all subjects. Falling below this both carries consequences and could result in the cancellation of your visa.

- Students must give their full effort in their study. Distractions such as sleeping in class and playing computer games is absolutely prohibited and carry heavy consequences.

International Student Visa Conditions

For a full list of **mandatory** and **discretionary** student visa conditions please visit www.immi.gov.au/students/index.htm

College Bell Times

The school day at Lyndale Secondary College is broken up into four lessons each day. The school opens at 8:10, but the first lesson begins at 8:40 and ends at 3:00pm. This may seem like a very short school day, but lunch time in Australian schools are no longer than an hour. You will also receive an increasing amount of homework which you will be expected to complete in your own time by the set deadline.

The lesson times are detailed below:

8:35am	Warning bell
8:40am – 9:55am	Period 1
9:55am – 10:17am	Recess
10:17am	Locker bell
10:24am – 11:39am	Period 2
11:39am – 12:54pm	Period 3
12:54pm – 1:38pm	Lunch
1:38pm	Locker bell
1:45pm – 3:00pm	Period 4

Warning bells and locker bells are when students attend to their locker to retrieve learning materials in preparation for the next one or two lessons. They are then expected to be outside of their designated classrooms by the time the lesson bell sounds. If you wish to be outside of your classroom for any reason, you must seek permission from your teacher. If permission is granted your teacher will sign your diary, which you then take with you to show to teachers in the corridor if asked.

At the end of the lesson, students may not simply walk out of class. The teacher will give their permission for students to leave and will always strive to do this at the correct time so that students are not late for their next lesson or to make their way DET (Department of Education & Training) CRICOS Provider Code: 00861K

home. Please take note that classrooms are not to be entered when the teacher is not present, including lunch and recess times.

Student Administration Information



Paying Fees

Any fees that need to be paid must be paid promptly as much as possible. Money is received and processed by the bursar's office, aside from Homestay fees, which are payable to the International Student Coordinator. If you are unsure when and where to pay money, ask the International Student Coordinator.

ID Cards

During the first week of your stay, after you have bought your uniform, you will have your photo taken for your student card and Compass student record. The student card is useful to get cheaper rates for public transport, admission fees and other facilities. Your student card also serves as your Lyndale Secondary College library card. With this card you can borrow books, CDs and DVDs from the library.

Textbooks

The International Student Coordinator will assist you with any text books you require. The most important book you are required to purchase is a multi-lingual dictionary containing your first or preferred language and English. If you have not brought one from your home country, you can purchase these from the bursar's office. You may also buy your stationery pack from the bursar's office. If you will begin studying in the ELC, you do not require any other text books. When you begin study in mainstream classes you will be expected to purchase a number of textbooks for your subjects. These will be outlined on a list provided to you, but the International Student Coordinator will assist you with the purchase of these.

Student Support Services



International Student Office and ELC

This is an important place in the college where you can find the International Student Coordinator, the ELC Coordinator, ELC teachers and bilingual educational support staff (interpreters). If you have any questions and do not know where to go or who to ask, there is always someone here who can help you.

If you are beginning your time in the ELC, your classrooms are very close to the International Student Office. Additionally, a kitchen, a dining space and a food/drink-free relaxation area is available for use for international students at lunch time

Key Personnel:

International Student Coordinator: Mr Chuc Hua
Lyndale English Language Centre Coordinator: Mrs Maria Okoumousis

Sub-schools and Year Level Managers

Lyndale Secondary College has two sub-schools – the middle school (years 7, 8 and 9), and the senior school (years 10, 11 and 12). Each sub-school has a manager, and each year level has a manager. Their job is to ensure that every student is safe and comfortable, is doing their best and following the school rules. In summary, they oversee student engagement in learning. They also organise an assembly program which covers a wide range of topics ranging from improving social skills, to future careers, to improving your time management skills.

If you are in years 7, 8 or 9, the middle school office is where you will go to sign in if you are late to school, or if you have any issues you are concerned about, such as uniform or trouble with other college community members. This office is located in the main building in the B wing.

Key Personnel:

Middle School Manager: Mr Jennifer Ramus
Year 7 Managers: Ms Carolyn Franklin

Year 8 Managers: Ms Julie Snowden
Mr Lyndon Shane
Year 9 Managers: Ms Matthew White
Mr Corey Martin

If you are in years 10, 11 or 12, the senior school office is where you will go to sign in if you are late to school, or if you have any issues you are concerned about, such as uniform or trouble with other college community members. This office is located in the Senior Studies Wing of the college, near the open study area.

Key Personnel:

Senior School Manager: Mr Bill Hollingworth
Year 10 Managers: Ms Leesa Maddock
Mr Phillip Marie-Jeanne
Year 11 Managers: Ms Jessica Quinn
Mr Melissa Cole
Year 12 Managers: Ms Violeta Milanovic
Mr Bill Hollingworth

If you are studying in the ELC, regardless of which year level you are or will be, your manager is the ELC Coordinator. In this way, you are not overwhelmed with having to remember many (probably foreign-sounding) names. If there is a serious issue

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impeding on any students' ability to feel safe or study properly, the ELC Coordinator will refer to the Year Level Managers, who may speak to you directly.

Wellbeing

Lyndale Secondary College is committed to providing a safe and caring learning environment for all members of its community. Student are encouraged and supported to take responsibility for the wellbeing and all teachers have a duty of care in this area. If a student has a concern in regards to their wellbeing, their first point of call is one of their class teachers that they feel comfortable with.

The student wellbeing department is a more specialised student support service. Staff members here provide a range of services to support students who are experiencing serious challenges in their lives which negatively impact their resilience and their education. These might include poor academic performance, social-emotional issues, difficult peer relationships, financial difficulties, conflict resolution, health concerns and other concerns related to learning and study. The wellbeing team provide a number of services to support both individual and group of students.

Most international students will meet members from the wellbeing team on the first day of school, as they run a large proportion of the orientation program.

Key Personnel:

Wellbeing Coordinator:	Ms Ana Finlay
School nurse:	Ms Alana
School psychologist:	Ms Rosemary Kucan

Careers Counselling

The careers office, located in the Senior Studies Wing is open every day for students, including recess and lunch times. Students can use the resources in the careers office or discuss issues relating to future directions with the staff there. Future directions include attending university, TAFE (college), doing an apprenticeship or future/current employment. They are the best people to talk to find out which subject you should choose each year to put you on the right track for what career you wish to have later in life.

Key Personnel:

Careers counsellor:	Ms Phuong Pham
Careers counsellor:	Ms Jennifer Fagarasan

School library

The library is open every school day from 8:00am to 4:00pm, with the exception of recess time. No food or drink is allowed in the library. Books, CDs, DVDs and other resources are available for students to borrow for two weeks (up to 4 books for

middle school; up to 6 books for senior school). You may also print or photocopy work in the school library.

Key Personnel

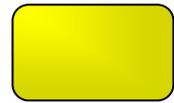
Library manager:	Ms Mary Koutras
Librarian:	Ms Sharon Van Der Werf
Teacher-librarian:	Ms Angela Boundy

Quick Guide to Key Personnel:



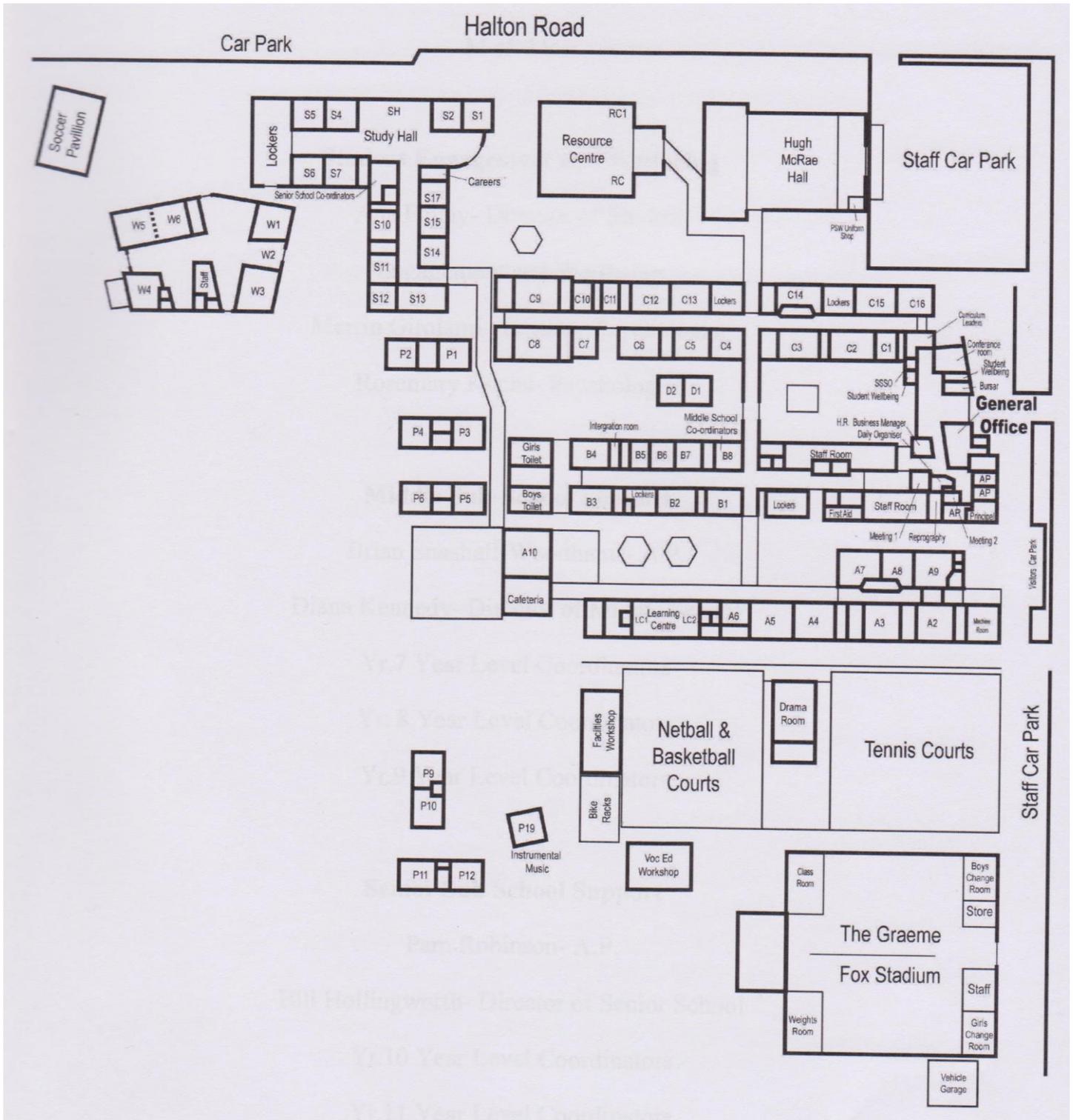
I WANT TO:	I CAN SPEAK TO:
Ask questions about contents of units, teaching procedures and assessment	The teacher of the relevant subject
Ask questions about the program as a whole, academic regulations, difficulties with study, decisions to defer from study	The course coordinator
Speak to someone about moving from the ELC to mainstream classes	The ELC coordinator
Talk to someone about my Homestay arrangements, textbooks, classes or other issues where you do not know where to go	The International Student Coordinator
Talk to someone because of visa problems, financial difficulty or accommodation issues	
Tell someone my change of address, phone number or parents/guardians correct email address.	
Talk about my future career and which subjects I should choose	The career counsellors
Sign in because I have arrived to school late	The middle school or senior school office
Talk to someone because I'm not wearing the correct uniform or I have trouble getting to class on time	<u>ELC students</u> – The ELC Coordinator
Talk to someone because of timetable problems or issues with course content	<u>Mainstream students</u> – Your Year Level Manager
Ask questions about borrowing from the library or using library resources	Any of the library staff members
Talk to someone because I have an issue/issues which are affecting my studies in a bad way	A member of staff you feel comfortable with
Receive help because I feel ill, have received an injury, or do not feel safe for any reason	Your class teacher or any teacher on yard duty at recess/lunch

Campus and facilities:



Campus map

Over the course of several years Lyndale Secondary College is being rebuilt into a brand new school. Interruption to student studies will be kept at a minimal, however the campus layout may be slightly different to the map you see below.



Facilities

Lyndale Secondary College, being a large secondary school by Australian standards, boasts a range of facilities, including:

- a modern and fully equipped English Language Centre
- a kitchen and dining area for international students at lunch time
- a food/drink-free relaxation/private study area for international students
- a dining and study hall for senior school students
- a cafeteria serving healthy hot and cold food
- musical instrument lessons and opportunities to join an ensemble
- a modern stadium complete with small weighted gym and classroom with large viewing screen
- a bike shed to lock your bike
- college-wide free Wi-Fi internet with access to ICT support and free educational software
- access to a range of course content and resources through the Compass School Management system
- numerous specially equipped programs for the range of subjects on offer including multimedia subjects, art and technology subjects, sport and outdoor education subjects and food preparation subjects.
- access to wellbeing through a teacher, including counselling services
- a team of expert professionals to guide you through the Victorian Certificate of Education (VCE) or Victorian Certificate of Applied Learning (VCAL) and help you transition into the next step in your life
- numerous other amenities and facilities

West Wing Kitchen and Cafeteria

The International Student Coordinator and ELC Coordinator office, English Language Centre and International Student dining area are all in a building at the rear of the college called the West Wing. The kitchen is exclusively for international students only at lunch times. The kitchen is equipped with microwaves, crockery and cutlery (including chopsticks). If you need to refrigerate your food in the morning, please see the International Student Coordinator – do not access the fridge yourself.

As this is a shared kitchen, international students who use it are responsible for its cleanliness and maintenance. Food and drink must remain either within the kitchen and dining area or outside. It may not enter the rest of the building, particularly the relaxation area. There is no expectation that all international students use this kitchen. If you wish to go elsewhere in the school or purchase your lunch from the college cafeteria, you are welcome to do so.

In this same kitchen, twice a week in the morning there is a breakfast club. This is provided for any student of the college, including international students. It is a great way to make local friends, but again, you must clean up after yourselves. See the International Student Coordinator to find out which days breakfast club is held on.

International Student Homework Program

Twice a week after school the ELC holds an International Student Homework Program. This is a fantastic opportunity to get support for your homework, or if you simply want to sit somewhere quiet and complete your homework before you go home, this is the perfect opportunity. Staff will be available to assist you and encourage you for your efforts.

It may be that one of your teacher makes it a requirement to attend this homework program. This is a great opportunity to receive the extra help that you need in order for you to do well in your school work.

Free Tutoring and College Homework Program

There is another college-wide homework program which includes tutoring. If you are struggling with your school work, a teacher or the International Student Coordinator may refer you to this program. If it is appropriate and there is a space free for you, you may be able to receive this extra, after school hours assistance. Tutors include past Lyndale international students who now attend university, so they understand what it is like to be an international student in an Australian secondary school.

International Student Badminton Club and Sport Clubs

Once a week at lunch time, the ELC coordinator holds badminton session in the school stadium. If you enjoy a hit of badminton you are welcome to join in. All you need is running shoes (so as not to mark the stadium floor) and to quickly help set up and pack up. Racquets, shuttlecocks and nets are provided.

This club is only for international students, but there are numerous other sport club in the school that are open to all students. These sports, open to both boys and girls of all secondary ages, include basketball, tennis, badminton, volleyball, Australian Rules Football, rugby, soccer and many others.

Lockers

Every student is allocated a private locker and a lock with a unique code. As a secondary school student in Australia, you will have a large amount of materials to carry to and from school. Using your locker is a great way to lighten the load. You need only get what you need for each lesson (lesson 2 and 3 together) in order to be organised. You usually require your computer for every lesson and for in between lessons to check your timetable, teacher and room number on Compass. This should not be kept in your locker.

For mainstream students, your locker could be anywhere in the college. Your year level manager will assign you a locker. For ELC students, your lockers are found in the relaxation area of the ELC, just outside your classrooms. These new lockers have been provided at great cost, so please look after them. Any student found marking any locker or other school property will be responsible for the cost of remedying the damage.

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Your school diary and homework

Homework is an inescapable fact of secondary school life. It is important to establish a daily routine to complete your homework. To help with this, you will be provided with a school diary. It is your responsibility to maintain a neat, organised diary by recording your homework every day and using the back of the diary to ask permission to leave class. Diaries are checked by teachers sometimes to ensure you are properly using it.

Not completing homework carries consequences for your learning, dragging you behind and making it more and more difficult to catch up. If you are putting in your full effort and struggling with the amount or difficulty of homework you are receiving, DO NOT give up. There is always someone around to talk to and receive support. Talk to a teacher you feel comfortable with if this describes your situation.

Timetables



Compass – School Management System

Compass is the backbone of Lyndale Secondary College. It is a computer system that teachers, students and parents use for a wide range of reasons. You will receive training in using Compass to:

- look at your timetable, including lesson number, time, teacher, room
- find homework allocated to you by your teacher
- receive and send emails to and from your teachers
- receive and read your progress reports (for students and parents)
- read positive comments from your teachers (for students and parents)
- look at your upcoming schedule
- find and attend special events such as excursions and assemblies
- download your assessment tasks and submit them (by the due date)
- use any resources your teachers upload to support you
- receive college updates and bulletin notices

At first Compass can be a little overwhelming, but you get used to using it very quickly. Do not be afraid to freely explore the system – you cannot break it. It is a good idea to save your Compass page as one of your favourite/bookmarked items on your computer for easy access. Here is a preview of compass:



School uniform



All student must wear full and proper college uniform, for the following reasons:

- to ensure a safe environment by easily identifying Lyndale students, whether inside or outside the college
- to add to students' sense of belonging and community feel of the college
- to ensure all students are regarded as equal and are treated as such

The International Student Coordinator will help you purchase your uniform as quickly as possible. After this time, failure to wear proper uniform without an appropriate reason will result in negative consequences.

The following three pages display appropriate college uniform, college PE (sport) uniform and acceptable shoes. The additional requirements are also in effect for both male and female students:

Jewellery	<p>Acceptable items are:</p> <ul style="list-style-type: none">• a watch• college badges of office (e.g. school captain, SRC, etc)• a maximum of two small plain studs or small sleepers per ear for students with pierced ears <p>Visible body piercings, including facial piercings, are prohibited.</p> <p>Teachers may ask students to remove jewellery when they could be a health and safety risk (e.g. while playing sport). They can collect the jewellery after class, and may see a year level manager to do so.</p>
Cosmetics	<p>All cosmetic make-up, including nail polish and acrylic nails, are not part of the college uniform and will be required to remove it.</p>
Hair	<p>Hair styles and colour must be as natural as possible. For hair colour that is obviously not natural, a request will be made for the colour to change by the next school day.</p>
Optional	<ul style="list-style-type: none">• Single colour black or white head scarves or hijabs may be worn• Only a baseball cap with the College logo may be worn• Charcoal coloured scarves may be worn in cold weather
Not appropriate	<ul style="list-style-type: none">• No part of any additional layers of clothing for warmth must not be visible. They may only be worn under the existing uniform.• Black boots or any other shoe wear aside from the prescribed shoes unless they are running shoes worn only for sport• Black pants other than the prescribed gray pants



Lyndale Secondary College 2015



Charcoal Wool Blend Jumper
(Yr 7-12)



Straight Tie
Charcoal Stripe (Yr 7-12)



Short Sleeve Poly/Cotton Shirt
with Embroidered Logo



Long Sleeve Poly/Cotton Shirt



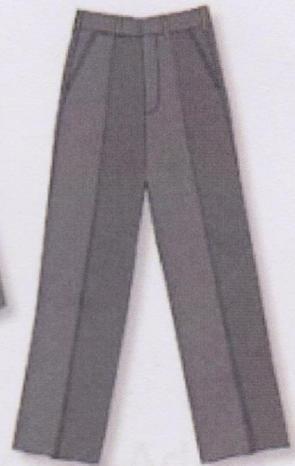
Summer Dress



Girls Long Sleeve Poly/Cotton Shirt



Braided Twill Blazer
with Embroidered Logo



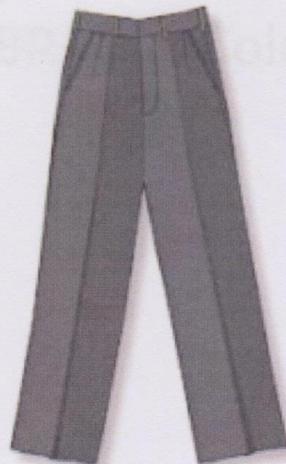
2 Front Pleat Boys Trousers



Girls Shorts



Winter Skirt



Girls Grey Pants



Boys Shorts



Sublimated Sports Polo Shirt

SPORTS UNIFORM



Micromesh Sports Shorts



Trackpant with Zip

Girl's Shoes



Brand: Lynx Victory Snr



Brand: Harrison Indiana

Boy's Shoes



Brand: Colorado Jasper II



BRAND: Colorado Adam

Academic Support and Expectations



Learning in Australia

No doubt school in your home country is a lot different than school in Australia. Approximately 65% of students are born overseas, and many of these students do not speak English at home. A higher percent of the parents of Lyndale students are also born overseas, with many students having two or even three languages spoken at home. Students of Lyndale Secondary College come from almost 60 different countries with just as many cultures and languages attached to them. Additionally, staff come from a long list of nationalities and backgrounds.

Lyndale is immensely proud of its multicultural community – we consider it one of our great advantages. Staff members strive to learn about your culture and your language. They understand that understanding you and your culture better will help them to support you in your learning. However, there are some important points of Australian school culture that you must be aware of:

- We love hearing different languages around the college, but in situations where speaking our first language might exclude or disadvantage someone else, we revert to a language we can all speak – English. This is a strong component of wider Australian culture. If you are not confident in English, ask a friend to interpret for you.
- Perhaps in your first language it is common to refer to your teacher as 'Teacher' and this is perfectly normal. In Australian culture, 'teacher' is not a title, it is a job. Teachers want to hear their name just as students wish for their name to be used. There will be lots of (probably foreign-sounding) names to remember, and teachers realise this. Many teachers make their name easier to pronounce, and always prefer you ask their name again and again, or look it up on Compass.
- Australian culture places a lot of emphasis on manners and respect. It may feel like you are overusing such words, but 'please', 'thank you', 'sorry' and 'excuse me' go a long way to everyone.
- In Australian school culture, an effort is made to provide your first choices in subjects, however they cannot always be provided (for example if there are not enough or too many students for the class). Options will be provided but be ready for this to occur. Additionally, whichever teacher is allocated to a class is because that teacher has the expertise to teach you well. Students do not have the opportunity to choose teachers.
- Offices are staff spaces. The International Student Office is always open to students who need to ask questions or seek support. Other areas are provided for you to socialise with friends and chat with teacher informally.
- If you're not sure if something is culturally appropriate, just ask. If you make a mistake, that's a great learning opportunity and teachers are very patient to explain what to do next time.
- There are many other cultural differences, but also a lot of similarities. Enjoy your time at Lyndale Secondary College while being proud of the two (or more!) cultures that now belong to you.

Keys to Academic Success

Studying at Lyndale Secondary College will at times be challenging. Schooling is difficult for local students. If we add in the fact that you may speak English as a second language, then it is even more difficult for you. But there are many things you can do to help ensure your academic success:

Take responsibility

Understand that you and only you are responsible for your academic success. There is a huge amount of support and help that can be given, but it is you who often needs to ask for this help.

Discipline yourself.

Develop a routine where you study at a set time and for a set time before taking a break. Even if you do not have much homework on a particular day, review what you learned in class.

Manage your time

Plan when to study and when to have fun. A work-life balance is important but difficult to balance. Procrastinating will steal away all your time.

Stay ahead

Feel free to read one or two chapters ahead. Your teachers will not mind and you will be prepared for upcoming class work and assignments.

Be present, prompt and prepared

Avoid being late to class – important announcements occur right at the beginning of class sometimes. This also communicates to your teachers that you are serious about your learning. Staying awake all night then trying to stay awake in class is a waste of time and impacts your learning greatly.

Communicate with your teachers/international student coordinator

Sometimes you will be sick or unavoidably away. This is understandable. Make sure you let your teacher or the international student coordinator know. While it is difficult when you are away, it is your responsibility to chase up and catch up the work. Teachers will be as flexible as possible to help you do this.

Don't give up

There will be some times during your study that you will feel that going any further is absolutely impossible. It only seems that way. New things, especially a whole new language, takes a lot of time to learn properly. When it is possible, walk away from the work for a while, then come back to it with a fresh head. Also, there is always help around – all you need to do is ask.

Set goals and aim high

Successful learners always set SMART goals: specific, measurable, achievable, realistic, timely goals. Set your goals and work hard to achieve them. Even if you don't quite get there, you will have made progress regardless. When you try your best, you can be happy that you did all you could to reach your goals.

Plagiarism

Many countries take plagiarism seriously. Australia is one of those countries. Plagiarism is when you take someone else's words and copy them into your work, representing them as your own words. Copying exact words from any source material, including any internet website, book, magazine or formal spoken interview, is plagiarising. This is essentially stealing and can carry quite severe penalties. There are ways to use someone's ideas to help support your writing while acknowledging them by using speech marks ("..."), indicating a page number and referencing the resource in a bibliography or reference list. If this is confusing for you, it is a skill you learn in secondary student and it requires a bit of practice.

English Language Support

When you begin studying at Lyndale Secondary College, even if you have studied English for a number of years in your home country, you might struggle with using English. Although there are in-house interpreters who can help you, you will need to reach a level of English proficiency yourself. The English Language Centre helps you with this, however the Intensive English Language Program (IELP) taught in the ELC is a stable start, but it takes many more years to be competent in another language. You need to make your own, strong commitment to engaging with English as much as you can. Some suggestions to help you do this are:

- Watch TV in English – use English subtitles to help you understand what is being said
- Listen to English radio stations
- Make friends with students from other nationalities and chat with them in English
- Borrow grammar and vocabulary books from the library to review
- Make a list of questions to ask your teacher after class or during the allocated Homework Program time
- While out and about, listen to the people around you
- Keep your own vocabulary list and review it everyday
- Read an easy novel or non-fiction book and record the words from there

Assessment & Reports:



Towards the end of academic terms 1 and 3 (halfway through each semester) each teacher you have issues a progress report. Likewise, at the end of each semester (towards the end of academic terms 2 and 4) a more detailed semester report is issued. These are issued through Compass so it is important that you advise your parents to refer to this.

Reports officially inform you and your parents/guardians how you are progressing academically and socially. They outline the achievements you have attained and
DET (Department of Education & Training) CRICOS Provider Code: 00861K

reflect on what areas you need to improve moving forward. For ELC students, no school grade is provided, but a marker for your English progression is displayed.