Camps, Sports and Excursions Fund

APPLICATION FORM

School Name

School Ref ID

Parent/carer details

Surname	
First Name	
Address	
Town/Suburb	
State and Postcode	
Contact Number	

Centrelink pensioner concession **OR** Health care card number (CRN)

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☐ Foster Parent* **OR** ☐ Veterans affairs pensioner (Gold Card)** **OR** ☐ Special Consideration

*Foster Parents must provide a letter of support from the institution facilitating the arrangement (for example Mackillop Family Services) or the Department of Families, Fairness and Housing (DFFH) is required as evidence).

**Applicants must provide a copy of the Veteran Affairs Gold card.

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation eServices to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any enquiry to DE regarding temporary care orders.

I understand that:

- DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ **Date** ___/___/____

Camps, Sports and Excursions Fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criterion 1 – General eligibility

The applicant must be one of the following:

- a parent or carer who is the beneficiary of a financially means-tested card.
- a student over 16 years who is considered a mature minor and holds a valid concession card (such as a Youth Allowance Health Care Card or Disability Support Pension Card). For guidance on assessing whether a student is a mature minor, refer to the department's policy on Mature Minors and Decision Making.
- A parent or carer whose child is 16 or over and the beneficiary of a financially means tested card but are not considered a mature minor.

Applications must be submitted to the school by the end of Term 2.
Where the parent or carer is seeking eligibility based on an eligible financially means-tested card, eligibility will be determined when the relevant concession card successfully validates with Centrelink on either the first day of Term 1 or Term 2.
For students over 16 years of age and where the eligible card is in the name of the student, the fund is only granted to that student, not their siblings.

Criterion 2 – Be of school age and attend a Victorian school

For the purposes of CSEF, students may be eligible for assistance if they attend a registered Victorian school.
CSEF is not payable to a student attending pre-school, kindergarten, TAFE or who are home schooled.
A special consideration eligibility category also exists and should be made through the application form. For more information, see: Camps, Sports and Excursions Fund (CSEF): Eligibility | education.vic.gov.au

Eligible means tested cards

The full list of eligible concession and health care cards is available on the Services Australia website.

Eligibility date

For concession card holders, CSEF eligibility will be subject to the parent/carer's concession card being successfully validated with Centrelink (see Camps, Sports and Excursions Fund (CSEF): Policy | education.vic.gov.au).

Payment amounts

CSEF is an annual payment paid directly to the school and will be allocated by the school towards camps, sports and/or excursion costs for your child. Please refer to the policy for the current rates.
For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: Camps, Sports and Excursions Fund (CSEF): Payment amounts | education.vic.gov.au
Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

Note: all sections must be completed by parent/carer

1. Complete the PARENT/CARER DETAILS section.
   Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
   If you are claiming as a Foster Parent a letter of support from the institution facilitating the arrangement (for example Mackillop Family Services) or the Department of Families, Fairness and Housing (DFFH) is required as evidence. If you are claiming a Veteran Affairs Pensioner, you will need to provide a copy your Veterans Affairs Pensioner Gold card.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible.

CSEF payments cannot be claimed retrospectively for prior years.
Queries relating to CSEF eligibility and payments should be directed to the school.

Privacy Statement

The Department of Education is committed to protecting your privacy. All information collected will be handled in accordance with the Privacy Data and Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). Your data is securely managed and only shared with third parties when necessary for business operations or legal compliance. By submitting this form, you consent to our data practices. For more information regarding correction to your personal information or the handling of personal information please email csef@education.vic.gov.au. For more information about the departments privacy policy, please visit: Schools' privacy policy | vic.gov.au